



STATE OF WASHINGTON

LOCAL RECORDS COMMITTEE

Office of the State Auditor • Office of the Attorney General • Office of the State Archivist

PO Box 40238 • Olympia, Washington 98504-0238 • (360) 586-4900

**January 29, 2009 – 10:00 a.m.
Archives Conference Room, Olympia, WA**

AGENDA

I. ROUTINE ITEMS

- A. Call to Order
- B. Introduction of Guests
- C. Approval of Minutes for December 16, 2008
- D. Adoption of Today's Agenda

II. ACTION ITEMS FOR COMMITTEE REVIEW/APPROVAL

- A. Revised County Assessor Records Retention Schedule
- B. Revised County Auditor Records Retention Schedule
- C. Revised County Clerks and Superior Court Clerk Records Retention Schedule
- D. Revised County Treasurer Records Retention Schedule

III. OTHER BUSINESS

- A. Announcements from the State Archivist
- B. Demonstration of Audio Tape Search Technology - Kari Barbour
- C. Update on Revision of Sector Schedules – Julie Woods

IV. NEXT MEETING – 10am March 26, 2009

V. ADJOURNMENT